

Septic System/Building Process

Gateway District Health Department

Fee: \$320 (includes both site evaluation and permit)

***Payment must be in form of CHECK or MONEY ORDER ONLY**

--make checks to "GDHD"

Step One: Site Evaluation

- A site evaluation consists of your county's Health Environmentalist coming out to your property and doing an evaluation of the proposed area you're thinking you would like to install your system. To do a site evaluation your environmentalist will need a pit dug (by backhoe or by hand) that is **4 foot deep and at least 2-foot-wide** in the area you want to install your system. Temporary electric is released to stick/stone built homes at this time (NO TEMPORARY RELEASE IS GRANTED TO MOBILE OR CAMPER HOMES).
(site evaluation fee is \$150)

Step Two: Who will install your system?

- It is recommended to get a Certified Installer to install your system. The Environmentalist will have a list of installers from each county and their contact information!
- You also have an option of doing a homeowner's installation but you will have to pass the Certified Installer's exam with a 70%. There is no fee for the exam.

Step Three: Obtaining the Permit to install the system.

- To obtain a permit to install the septic system, a **Pre-Permit Drawing** must be approved by the Environmentalist. The drawing must consist of a proposed system layout based on the site evaluation. It should include the placement of your tank, distribution box, leach lines and grade shots. Upon approval of the drawing the permit can be issued to install the system. (permit fee is \$170)
- You can now obtain your **plumbing permit** and get your water meter (if required by local jurisdiction).

Step Four: Final Inspection

- Once the permit is pulled and the system is completely installed, a final inspection will need to be scheduled with the Environmentalist. The system needs to stay completely uncovered until the final inspection is completed and the system is approved; unless otherwise granted by the Environmentalist. Permanent electric is released at this time.

***** Electric Releases*****

- **If building a home, you will receive a Temporary Electric release after the completion of the site evaluation.**
- **ALL Permanent Electric releases will be given after the completion of the Final Inspection and system is approved.**
- **Mobile Homes and RV's/Campers will receive Permanent Electric Release once Final Inspection is completed and system is approved.**